



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

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General Meeting of Shipston on Stour Town Council, Monday 10th June 2024 at 7pm.

Present: Cllrs J Dinnie (Mayor), T Booth (Deputy Mayor), G Kelly, I Cooper, J Barker, P Tesh, H Kelly C Howarth, M Kelly and J Williams

Public: 3 Press: 1 SDC: 1 WCC: 1 Clerk: H Morgan

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllr R Walters and SDC Cllr O Hatch
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None
4	MINUTES OF THE LAST COUNCIL MEETING To confirm the minutes of the meeting that took place on Monday 8 th April 2024 and Monday 13 th May 2024 April Minutes deferred for signing until July STC meeting. <u>May minutes proposed by Cllr Dinnie, seconded by Cllr H Kelly, one abstention, motion carried.</u>
5	CLERK'S REPORT Report as circulated – noted and discussed. Staffing Group to discuss format of this report moving forward. Pear Mapping system was discussed – something we have had for many years but not used, training courses have been set up to use. Cemetery – regards to fly tipping being a constant problem, but continuously removed. This will need to be investigated more regularly by Lawns2Mow and General Purposes.
6	REPORTS

<p>6.1</p>	<p>Town Councillor (STC – Shipston Town Council)</p> <p>Cllr H Kelly – reported that Church yard has been used quite a lot, beavers have been in to do some badge work, and it has been used for the great big green week. Have a volunteer to maintain the pathways. Cornmill meadows has been maintained by cutting around each tree by a group of volunteers. A group of volunteers have met at the sensory garden and have had a sort out here.</p> <p>Cllr J Barker – Cornmill Meadows, one row of trees has been taken over by stinging nettles.</p> <p>Cllr M Kelly – reported on getting ready for the Proms, Sponsors night coming up, invites have been sent out. Launch night coming up very soon. Urging those to buy tickets for events if they would like to attend.</p> <p>Cllr C Howarth – attended rotary coffee morning, opportunity to help out with future wool fair. Attended the meeting at the Warm Hub. Attended Love Shipston website training. Had various meetings to do with the town council website. Attended the Bishops Castle meeting regarding the Ellen Badger. Meeting with Youth Club and Archery Club with regards to a project, will bring to council at a later date. Webinar of South Warwickshire Plan. Meeting with the Lions, regarding an old men’s club and future Wool Fair. Attended the service at the Gyratory. Been revamping Financial guidelines, in line with NALC guidelines. Forwarded to Cllr Cooper and will take to finance meeting. Noticed in staffing group minutes, been asked to do something about Volunteers i.e. a volunteer policy, was unaware of this, needs discussion as to what is wanted etc.</p> <p>Cllr G Kelly – reported that he had been a Marshall for the Great Big Green Week, which was well attended, also met our new PCSO who seems very nice and proactive.</p> <p>Cllr T Booth – had heard that the Beacon Lighting went very well.</p> <p>Cllr J Dinnie – reported on D-Day events, Gyratory Ceremony went well and beacon lighting went very well and was very moving. Gave thanks to the Clerk and Royal British Legion for organising. Also, thanks to the Faggoting Team. The Town Trail went very well, lots of children took part. Children were on base 1 helping out and did a super job. Spoke to a few children from the School Council, who invited himself and Cllr Liddell to the Primary School to one of their Council meetings.</p> <p>Cllr H Kelly - added that she has received a response from the high school with new details of the Geography teacher who is interested in Cornmill Meadows.</p> <p>Cllr J Dinnie - continued he had attended the walk in Duck Downs Farm on Sunday, about regenerative farming, very fascinating.</p> <p>Been briefly involved with flooding issues at 7 Clifford place, surface water run off from the land at the back. In contact with Taylor Wimpey, to ensure things get done. Also got involved with Rainbow fields who are having difficulties with energy charges, looking at energy reduction. Letters to Heaven, Royal British Legion are happy with having this on the Gyratory and Shipston Home Nursing are putting together a plan with regards to where it will be, and what it will look like.</p>
<p>6.2</p>	<p>District Council issues (SDC – Stratford District Council)</p> <p>Reports as circulated.</p> <p>Cllr J Dinnie – welcomed Susan Juned and invited to speak to Full Council.</p> <p>Susan Juned – is trying to get around and speak to local Councils, to help with issues, or find out if they can improve or do things differently. Letting people know that she wants to hear concerns that are under the District Council control, in case they can help. Invited all to ask questions and is happy to outline a few things that have been going on.</p> <ul style="list-style-type: none"> - Just had the Local Government Association come and do a corporate peer review – this is done every few years, report will be available on the website. - Also invited the Local Government Association in to do a communications review, after feedback that communications could be better.

	<ul style="list-style-type: none"> - Every few years Stratford District Council has to do a survey, 10,000 random surveys across the district, to get feedback on how people think the Council is performing. Two extra items have been added to the survey this time – Communication and Climate Change. - Active Communities Strategies – this area has been expanded to help local Councils, encouraging active health benefiting exercise. - Community Safety for rural areas – the team there has been expanded. <p>Cllr J Barker – asks when and how is the survey going out.</p> <p>Susan Juned – replied it will be on paper and delivered to houses, for everyone to access.</p> <p>Cllr P Tesh – Planning committee is made aware of large planning applications and 3 weeks is simply not enough time sometimes to discuss these. Our committee runs on a 4-weekly basis, therefore applications either go to Planning Committee or through to Full Council, dependent on expiry date. There have been times where we have had to call Extraordinary Meetings to deal with this. A 4 week would be better.</p> <p>Susan Juned – responded that this point has been picked up, but is being worked through recommendations and action plans, she will feed this back.</p> <p>Cllr P Tesh – also raised the point that with large applications – no briefing with planners, before formal consultations.</p> <p>Susan Juned – this is being worked towards.</p> <p>Cllr I Cooper – There seems to be engagement between developer and Planning Department but doesn't seem to be much engagement with the Local Town Council, early engagement is something that we need.</p> <p>Susan Juned – we do need to make sure we are engaging earlier with Local Councils and Local Communities.</p> <p>Cllr P Tesh – is there a timescale for the South Warwickshire Local Plan?</p> <p>Susan Juned – September/October time, which will be when the Town Council can get involved. There is a timetable on the Website.</p> <p>Cllr J Dinnie – an area we are struggling with is Enforcement.</p> <p>Susan Juned – extra staff have been put into this area to help with this.</p> <p>SDC Cllr D Passingham - reported that himself and SDC Cllr O Hatch have been talking about larger planning applications outstanding. Talking to planners via teams, suggest that the Town Council get involved.</p> <p>Cllr P Tesh – not against development, but it needs to be appropriate development that meet the towns needs. We missed out on improvements to the infrastructure on passed developments. Become very aware of inadequacy of drainage systems with a lot of the developments on the Campden Road.</p> <p>SDC Cllr D Passingham - report circulated.</p> <p>Housing association – there is a need for a dedicated neighbourhood officer – platform housing have appointed one, a need for others to follow suit.</p> <p>Enforcement -2 extra senior planners have been appointed here.</p> <p>Cllr H Kelly – asked if a committee has been set up for the Crest Nicholson residents.</p> <p>SDC Cllr D Passingham – Not yet set up a formal association, but are in touch with developers, other sites have organised residents' associations. Need to make Councillors aware of contact details to housing associations to send concerns to when we have them.</p>
6.3	<p>County Council issues (WCC – Warwickshire County Council)</p> <p>Cllr J Barker - Domestic Violence – focus this year of public health, part of remit, also very conscious of increasing domestic violence that we are seeing. Appears to be more and more difficult, people seem to be fleeing to Shipston, but sometimes this follows. Asking all to keep eyes and ears open and report it, if unsure where to report it send to her. Meeting with Chief Constable, lots of hidden crime, needs reporting.</p>

6.4	<p>Blue Light update – Cllr T Booth - 2nd vehicle is being liveried, should be in service by the end of June, great accolade to the Lions/Rotary/ League of Friends and residents of Shipston who helped collect money. Will be a Subaru from the Tredington garage. Existing car will be replaced with another vehicle at the end of this year, probably from Jaguar Land Rover. Need 2 cars, because we are now a team of 12 people by the end of the year covering a large area. Looking after 40 AEDs in the area, making sure they are serviced/maintained. A local AED in a village recently, someone went to get it and the battery was dead. A new app and tracker has been developed to ensure all AEDs are on the circuit to ensure they are serviced and maintained.</p> <p>There has been a request with regards to training from the First Responders – they are doing a lot of training sessions and need somewhere to store equipment, do the council have anywhere. Possibility of having somewhere within the Ellen Badger when it is built. Discussion took place about possibilities.</p> <p>Collection buckets from the D-Day Beacon raised £170 for the First Responders.</p> <p>The new vehicle will be an electric vehicle, will need somewhere to charge this within the town.</p> <p>Good Sam App – identifies individuals logged on who are part of a recognised organisation where they have sufficient medical training and equipment to go out locally to respond to a cardiac arrest or other such incidents. The app is run by Health Organisations across the UK, you can't just get first aid training and join, you need to be part of a recognised medical organisation to be on it.</p>
6.5	<p>Shipston Forum Slightly tighter deadline this month, should be together and signed off by next week. Thank you in advance for all contributions.</p>
6.6	<p>Ellen Badger Hospital Cllr J Dinnie – has seen the presentation from SWFT through the SCAN meeting, what will be inside the hospital. Also had a response from the ICB, what was the delay. Indication that they have held up the Public Consultation because they want to carry out a county wide exercise. Wrote to the Chair of the Overview and Scrutiny Committee. Came back with that is not their intention. Would like to go back to that response, if Council area and explain how unsatisfactory that is and ask the Chair of the OSC to recall the ICB to the explain the reasons why and what they will do to accelerate it.</p>
6.7	<p>Stour Health and Wellbeing Partnership Minutes as circulated.</p> <p>Cllr J Dinnie- had a conversation with Bob Armstrong, they have managed to get a tour of the building on the Stratford Road (Ellen Badger Hospital). There is an offer of rooms to the SHWP and also to the Youth Club from SWUFT.</p> <p>Alistair has been invited to come, as he is putting a community response together for the removal of beds from the badger. This was discussed to be in the Open Forum.</p>
6.8	<p>Shipston High School Nothing to Report</p>
6.9	<p>Shipston Business Group Love Shipston website being updated</p>
7	<p>OPEN FORUM (15 MINUTE DURATION) Request made for audio assistance for the Beds for the Badger meeting. No budget for this and the meeting is independent of Shipston Town Council. It was considered that The Townsend Hall sound equipment is adequate. Transpires that this request was not from a Shipston resident.</p>
8	<p>ENVIRONMENT AND FLOOD ACTION WORKING GROUP Minutes as circulated.</p> <p>SAFAG:</p>

	<p>Cllrs were reminded that SAFAG had been integral with the set up of South Warwickshire Sustainable Farming Group who had in turn been in contact with the Rivers Trust. Mr Smith has attended a conference as a community representative for implementing nature-based solutions – 75% of the questions had come his way. SAFAG/WCC/EA need to meet again to discuss funding and moving forward. SAFAG ran base 3 at the river for The Big Green Week and have attracted 2 new volunteers.</p> <p>EWG: Query re Shipston in Bloom grant - £5,500 allocated. £350 had been donated by the Rotary Club for trees for Cornmill Meadows.</p> <p><u>Recommendation that the Cornmill Meadows Landowner agreement be signed at next STC meeting.</u> Deferred until the July meeting due to a misunderstanding.</p> <p><u>Recommendation that Council considers Simon Healey’s quote for work on the path at Cornmill Meadows.</u> Three quotes are needed for the proposed pathway work at Cornmill Meadows for comparison. A discussion ensued regarding reserves, S106 money and budget line – a budgeted plan is needed going forward with regards to Cornmill Meadows. It was also questioned as to whether the developers are responsible to address the pathway considering their vehicle access. The water run off was also discussed – rain from field, underlying geology, spring etc.</p>
9	<p>PLANNING COMMITTEE Minutes as circulated.</p> <p>Cllr P Tesh – reported that there seems to have been no movement regarding 4 large planning applications, i.e. Tilemans Lane, Sainsburys, High School and The Old Power House. Susan Juned – to take up at Stratford District Council.</p> <p>All planning applications can be views at https://apps.stratford.gov.uk/eplanning/</p>
10	<p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) Minutes as circulated. Working Group looking to use S106 money for a litter bin and dog waste bin. Discussions have been taking place outside of the meetings by volunteers, which the chair is addressing. A Planning Application may be required to install Cecil Sanford’s plaque at Harry’s Barbers Shop dur to it being in the conservation area – Cllr Howarth to make enquiries.</p>
11	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker/Action Log as circulated.</p>
12	<p>FINANCE WORKING GROUP Minutes as circulated. New NALC template to be discussed at the next FWG meeting.</p> <p><u>Recommendation that Council approve AGAR and authorise sending to External Auditors. Proposed by Cllr Cooper, seconded by Cllr Dinnie – motion carried unanimously.</u></p> <p><u>Recommendation that Council approve FWG to prepare and submit funding applications under the Community Ownerships Fund funding scheme. Proposed by Cllr Cooper, seconded by Cllr Dinnie – motion carried unanimously.</u></p>

13	FINANCIAL MATTERS Invoices for approval as circulated. <u>Proposed by Cllr Dinnie, seconded by Cllr Howarth – motion carried unanimously.</u>
14	STAFFING WORKING GROUP Next meeting taking place on Wednesday – group to discuss a volunteer policy and to consider a ‘drop in’ or ‘surgery time’ for Councillors outside of core hours for the public.
15	DATE OF NEXT MEETING Monday 8 th July 2024

The meeting closed at 2105hrs.

Signed..... Date.....

Cllr J Dinnie (Mayor) Shipston on Stour Town Council