



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

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General Meeting of Shipston on Stour Town Council, 14th October 2024

Present: Cllrs J Dinnie (Mayor), T Booth (Deputy Mayor), I Cooper, P Tesh, G Kelly, C Howarth, R Walters, M Kelly, J Williams and J Corless.

Public: 3 **Press:** 1 **SDC:** 2 **WCC:** 0 **Clerk:** H Morgan

1	<p>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllrs H Kelly and J Barker.</p>
2	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None.</p>
3	<p>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None.</p>
4a	<p>MINUTES OF THE LAST COUNCIL MEETING To confirm the minutes of the meeting that took place on 9th September 2024. <u>Minutes proposed by Cllr Dinnie, seconded by Cllr Howarth – 8 in favour, 2 abstentions due to absence, motion carried.</u> Draft minutes to be circulated earlier for proof reading going forward.</p>
4b	<p>CO-OPTION OF NEW COUNCILLOR – RECOMMENDATION FROM STAFFING WORKING GROUP <u>Recommendation that Council approves the co-option of Mr M Barnes to Shipston Town Council.</u> Deferred to Public Exclusion session.</p>
5	<p>CLERK'S REPORT Noted and discussed.</p>
6	<p>REPORTS</p>

<p>6.1</p>	<p>Town Council (STC – Shipston Town Council)</p> <p>Cllr Howarth reported that he had attended the Norgren Bowls Club AGM and that they had sadly decided to fold as it was not viable to carry on. Cllr Howarth had attended a number of meetings re The Hub, the Council website, Youth Club, Chapels, Archery Club proposal Education Trust, WCC and Warwickshire Towns Network. He had attended Neighbourhood Plan refresher training and the Ellen Badger site visit – article penned for The Forum – and various Bookfest events. He felt that Bookfest had been fantastic and had proven to be an asset to the town.</p> <p>Cllr Williams reported concerns from residents re the future of Lloyds Bank and asked that we be proactive as a Council for its retention as per the last bank standing agreement. Suggestion that STC write to Lloyds Bank expressing our concerns – to be discussed at Finance Working Group. It was noted that STC bank with Lloyds.</p> <p>Cllr Corless had attended the wildlife sowing session at Cornmill Meadows which had been very enjoyable with approx. 20 volunteers which was refreshing. Fruits of their labours will be apparent in due course. He mentioned that no refreshments or gloves were provided which might be worth considering. Cllr Corless will be attending a Herwick Fold/Gate residents meeting – residents survey circulated to Council for info.</p> <p>Cllr Cooper commended the unveiling of Cecil Sandford’s plaque event which had gone very well and thanks were extended to Cllr Howarth for his organisation. Cllr Howarth advised that Cecil’s wife and sons had been absolutely delighted. Cllr Cooper raised the issue of town disruption again due to road works and traffic lights – particularly London Road/Callaways Road where there had been light jumping, manual waving on. This needs to be taken up with WCC re better planning and length of time. He also reported the lights in the alley by the High School crossing were not working – Cllr Hatch to take this up. Complaints have been received re the lack of bins and dog bins on the Campden Road. Developers should be providing these or reimburse the Council if we provide them. Cost per bin and emptying costs to be sought from Lawns 2 Mow.</p> <p>Cllr Booth had attended the Ellen Badger site visit which will be an excellent facility for the town although the issue of community beds rolls on. He had also attended the Cecil Sandford event which attracted a large crowd. He asked for a ‘shout out’ to SAFAG for all their hard work re flood prevention which had proved a huge benefit to the town. He had attended the Rotary night to celebrate the town’s charity groups which had been very heartwarming. He commented on the recently installed alleyway plaques that he thought were great. Cllr Booth reported that concerns have been raised re the provision of buses and bus spaces for 6th formers which is woefully under resourced – this needs to be addressed as the service is not fit for purpose – this doesn’t just effect Shipston pupils but a far more reaching area.</p> <p>Cllr M Kelly advised that she had assisted at some of the Bookfest events which had been well supported. A wash up meeting had been held and an AGM is take place in November. The Proms AGM is to take place on Wednesday.</p> <p>Cllr Dinnie felt that Cecil’s event had been brilliant and noted the presence of bikers which had been great. He also commented on the 6th form bus service and advised that the Stagecoach 77 service to Kineton had capacity issues. Cllr Barker is following this up and a report is requested. Cllr Dinnie had attended the Ellen Badger site visit which had proven interesting – he had penned a report and had circulated to Council. Cllr Dinnie thought that Bookfest had been amazing – he had attended various events. He felt that it puts Shipston on the map alongside Proms for music and literacy. Cllr Dinnie also commended the work of SAFAG and suggested that Council do something to acknowledge the work of the late Phil Wragg such as a bench/plaque at Riverside or on the bridge. It was suggested that we speak to Geoff Smith and the family.</p>
<p>6.2</p>	<p>District Council (SDC – Stratford District Council)</p> <p>Report as circulated.</p> <p>Cllr Hatch reported that there has been consultation with WCC Highways re the Sainsbury’s planning application for a 20 mph speed limit on Tilemans Lane should it go ahead. She had been in liaison with Severn Trent Water re sewage which she will bring up at the Planning Committee meeting.</p>

6.3	County Council (WCC – Warwickshire County Council) Nothing to report due to Cllr Barker's absence..
6.4	Blue Light update – Safer Neighbourhood Team, Fire Station, First Responders. Report from First Responders read out by the Clerk. Beat Report from the Safer Neighbourhood team as circulated. No update this month from the Fire Service or First Responders.
6.5	Shipston Forum The editor advised that November edition will be packed with articles and adverts for November and Christmas events.
6.6	Ellen Badger Hospital The Beds for the Badger campaign is moving on with a petition to be submitted to Parliament and the Secretary of State. Volunteers are going door to door and there are petitions in the local shops for signing. Cllr Dinnie has been circulating emails and documents and had written to the Integrated Care Board (ICB) advising that their two options were not sufficient. Reply to be looked at. The Clinical Senate are reviewing evidence provided by the ICB for pre-consultation planning which STC have asked for again. Cllr Howarth has had dialogue with Mary Powell (Communications Officer) and has asked for updates post meetings and re any developments. Article sent to the Forum following the site visit that Cllrs attended. The ground floor will be used for a various activities organised the Stour Health and Wellbeing Partnership.
6.7	Stour Health and Wellbeing Partnership Minutes and Action Plan as circulated.
6.8	Shipston High School Cllr Cooper reported that he had met with the Headteacher re concerns about planning permission for the Sports Hall. Other works are progressing and Council have an open invite to attend a site visit. Their Open Day had been successful and intake had been 150 pupils. STC and the school are keen to share school and The Hub facilities going forward and a dialogue is opening up with the new Chair of Governors. Provision of cricket nets has been mentioned by the developers at The Hub footpath meeting.
6.9	Shipston Business Group No representative present – apologies received – report forwarded to Cllrs.
7	OPEN FORUM (15 MINUTE DURATION) A resident asked what plans were afoot to prevent flooding on Oldbutt Road. During the recent inclement weather water had been pouring both sides of the hedge and across the road – lapping at doors and garages. It was reported that the woody dam and the culvert had both overflowed. SAFAG were thanked for their interventions which had helped but it was felt that should the planning application for 50 new houses on the reserve site go ahead there would be increased hardstanding and therefore water runoff. He felt that meeting after meeting had taken place over the years re flooding at Oldbutt Green but that nothing had been done. Resident was advised that WCC are the flood authority. WCC and Severn Trent to resolve the water runoff problem. SDC will insist on very extensive flooding measures as a condition of planning should an application be approved which hasn't as yet. SAFAG to be asked to take another look at Oldbutt Road.- they have already suggested a proposal to the developers re design. Resident asked to provide details re which properties are felt to be at risk and their location,
8	ENVIRONMENT AND FLOOD ACTION WORKING GROUP Minutes and reports as circulated.

	<p><u>Recommendation that Lawns 2 Mow are asked to undertake the following at the Sensory Garden – repair low wall, reset paving and fix fence.</u></p> <p>3 quotes required – recommendation not proposed.</p>
9	<p>PLANNING COMMITTEE Minutes as circulated.</p> <p>24/01937/FUL – 29 Parsons Close, Shipston on Stour, CV36 4JS Garage conversion into an office. Changing the current garage door into a window. Adding a door from the house to the garage for internal access. <u>No rep - proposed by Cllr Tesh, seconded by Cllr Dinnie – motion carried unanimously.</u></p> <p>24/00528/FUL - Units 2 And 2A Tilemans Lane Industrial Estate Shipston-on-Stour CV36 4PR (Sainsburys). Erection of a new foodstore (Class E) and associated amended access, parking (including EV charging), servicing, infrastructure, works and landscaping. Discuss response from devcomms and email from SDC Planning.</p> <p>More information had been provided by Sainsbury’s/Devcom following concerns raised by STC Planning Committee. The Planning Officer had advised that she wasn’t expecting any further comments from STC which suggests that the planning application won’t be going to Committee which it has to due to objections logged. District Councillors to raise this. Cllr Tesh went through Sainsbury’s/Devcom’s response point by point and will draft a response from STC for the Clerk to send to SDC regardless. A discussion ensued re access to Darlingscote Road, how independent was the survey re retail impact, footfall impact on the town centre, shopping habits, access to the store for an ageing population and non-drivers, population increase, employment v impact, independent shop owners feeling fragile and retainment of the town centre’s vibrant identity. A copy of the Nexis Report has been requested.by SDC Cllrs. <u>Holding objection to be maintained – proposed by Cllr Tesh, seconded by Cllr Dinnie, motion carried unanimously.</u></p>
10	<p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) Minutes as circulated.</p> <ul style="list-style-type: none"> • Cecil’s plaque event – wife and sons overwhelmed, it’s put Shipston on the map, covered by local press, motorbike magazines and BBC, the family had also brought some of Cecil’s medals and trophies, Thirst Edition and Harry’s Barbers more than happy with the plaque’s location. • Rafi to resubmit plans for the Trailtale project to the Heritage Lottery Fund. • More town plaques with historic info are being looked into. • Riverside – we have been offered mill side land under licence but if the mill owner gets the land that he thinks is his – we could end up paying for any work. However, the mill land may not impinge on our planned area. To be discussed at the next HALP meeting. • Cllr Dinnie had made a public thank you for Nigel Willis (at the Rotary evening) for his 10 years as a volunteer on HAPL. Nigel was over the moon.
11	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker/Action Log as circulated.</p>

	<ul style="list-style-type: none"> • Cemetery Chapels – quotes being sought for roof repairs, one site visit. Remedial repairs to make the roof and guttering safe and watertight. Exterior and rest of roof to be looked at next year. Finances to be looked at/discussed. • Currently out of contract with Workflo, negotiations taking place re cost, Office 365 and IT support. • Looking to SDC for our website design and support towards the end of the year. They use Wordpress as does Love Shipston so the team are au fait with this system. Savings to be made but there is some work to be done once resources are in place. • Emergency tree work to take place at the Cemetery, Sports Club and The Hub.
12	<p>FINANCE WORKING GROUP Minutes as circulated.</p> <p><u>Recommendation to Council that we engage the services of the Asbestos Group at a cost of £1,595 + VAT to complete the Asbestos Management Survey at The Hub. Proposed by Cllr Cooper, seconded by Cllr Howarth, motion carried unanimously.</u></p> <p><u>Recommendation to Council that we complete the refurbishment of two remaining panels to the rear of the Hub building at a cost of £1,400. Proposed by Cllr Cooper, seconded by Cllr M Kelly, motion carried unanimously.</u></p> <p><u>Recommendation that Council commits to £8k matched funding contribution for the provision of additional cricket nets - subject to an acceptable sustainability plan. Funds to come from suitable S106 reserve. Proposed by Cllr Cooper, seconded by Cllr Walters, motion carried unanimously.</u></p> <p><u>Recommendation that Worcester Medals are engaged to carry out repairs to Mayor's chain at a cost of £385 + VAT. Proposed by Cllr Cooper, seconded by Cllr Booth, motion carried unanimously.</u></p>
13	<p>FINANCIAL MATTERS Invoices for approval as circulated.</p> <p><u>Proposed by Cllr Dinnie, seconded by Cllr Howarth, motion carried unanimously.</u></p>
14	<p>STAFFING WORKING GROUP Minutes as circulated.</p> <p><u>Recommendation that Council approves the Volunteer Policy for addition to the Council Staff Handbook. Proposed by Cllr G Kelly, seconded by Cllr M Kelly, motion carried unanimously.</u></p>
15	<p>SHIPSTON IN BLOOM Notes as circulated/verbal update.</p> <p>The group is making progress,- volunteer residents and businesses, bulbs are on order, Cllr Booth to speak to the SiB treasurer re residual funds and our community grant funding.</p>
16	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p><u>In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business,</u></p>

	<p><u>there would be disclosure to them of exempt information under paras 1 & 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded and they are instructed to withdraw.</u></p> <p><u>Recommendation that Council resolves to exclude the public in order to discuss matters of a confidential nature.</u></p> <p><u>Proposed by Cllr Dinnie, seconded by Cllr Booth – motion carried unanimously.</u></p>
17	<p>DATE OF NEXT MEETING Monday 11th November 2024.</p>

The meeting closed at 2135 hrs.

Signed..... Date.....

Cllr J Dinnie (Mayor) Shipston on Stour Town Council