



SHIPSTON ON STOUR TOWN COUNCIL

A G E N D A

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstontowncouncil.org

Website: www.shipstontowncouncil.org

To: Cllrs T Booth (Mayor), R Walters (Deputy Mayor), I Cooper, P Tesh, J Barker, G Kelly, H Kelly, C Howarth, M Kelly, J Williams, V Benjamin-Smith and S Crockett of Shipston on Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Cllr T Booth, to be held at Council Chambers, New Clark House, **Monday 8th December 2025** commencing at 7pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where they interest is theirs, their spouse or civil partner's, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK
4	MINUTES OF THE LAST GENERAL MEETING To confirm the minutes of the general meeting that took place on Monday 10th November 2025
5	OPEN FORUM (15 minutes duration) Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.

6	<p>SHIPSTON AREA FLOOD ACTION WORKING GROUP Minutes as circulated/verbal update</p> <p><u>Recommendation-that STC approves the quote from Ben Goren for £100 to cover the cost of a new version of the Emergency Advice booklet for STC’s website.</u> <u>This expenditure will be costed against the SAFAG designated bank account (General Fund).</u></p> <p><u>Recommendation-that STC approves the purchase of 12 posts (1.8m x 110mm-half round) from Batsford Timber at a cost of £71.64 plus VAT.</u> <u>This expenditure will be costed against the SAFAG designated bank account (Maintenance Fund).</u></p>
7	<p>ENVIRONMENT WORKING GROUP Minutes as circulated/verbal update</p>
8	<p>PLANNING COMMITTEE Minutes as circulated. All planning applications can be viewed at https://apps.stratford.gov.uk/eplanning/</p> <p>25/01966/LBC – The Horseshoe, 6 Church Street, Shipston on Stour, CV36 4AP – Delivery truck has driven under the passageway and caused damage to the like render panels in several areas causing it to displace in the front of the building and underneath passageway ceiling. Once repaired the front and passageway ceiling will require decorating. Internal damage has been caused to but only superficial, which requires cracks repaired and decorating. Scaffold access will be required across the front of the pub on the public footpath which a packet licence will be applied for.</p> <p>25/02589/FUL - 14 Hawthorn Way, Shipston on Stour, CV36 4FD – Single storey rear extension and internal alterations to create an open plan kitchen/dining/snug area.</p> <p>25/02952/FUL - 62 New Street, Shipston on Stour, CV36 4EN – Boundary wall removal and rebuild using suitable brick and mortar to match existing wall</p>
9	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker as circulated/verbal update</p>
10	<p>FINANCE WORKING GROUP Minutes as circulated/verbal update</p> <p>Cladding to front of Hub: <u>Recommendation that Council pay for 2 bays @ cost of £1.6k</u></p> <p>Grant applications:</p>

	<p><u>Recommendation that the council look for someone to manage bid processes for us as we are losing out on potential funding.</u></p> <p>Youth Club building: <u>Recommendation that the council agree to the quote for groundworks from MKM £2.4k + VAT and Thomas Algar £15.8k inc VAT.</u></p> <p><u>Recommendation that council pay planning application fee of £882.</u></p> <p>Precept 2026/27: <u>Recommendation that council approves the grant request recommendations to be included in the budget 2026/27</u></p> <p>AOB: <u>Recommendation that council approves purchase of Pear software at £3,230 initially and £350 annually after the 1st year.</u></p>
11	<p>FINANCE MATTERS Approvals list as circulated</p>
12	<p>STAFFING WORKING GROUP Minutes as circulated/verbal update</p> <ul style="list-style-type: none"> • Discussion on the subject of working groups or committees (Staffing and Finance) • Request for Councillors to sign the staff timesheets when they are in the office
13	<p>LOCAL NATURE ACTION PLAN Verbal update</p>
14	<p>REPORTS</p>
14.1	<p>CLERKS REPORT For noting and discussion</p>
14.2	<p>Town Council (STC) Verbal reports from Town Councillors concerning issues within Shipston</p>
14.3	<p>Stratford District Council (SDC) Reports as circulated/verbal update</p>
14.4	<p>Warwickshire County Council (WCC) Verbal update</p>
14.5	<p>Blue Light Update Reports as circulated/verbal update</p>

14.6	Shipston Forum Verbal update
14.7	Ellen Badger Hospital Verbal update
14.8	Stour Health and Wellbeing Partnership Minutes as circulated/verbal update
14.9	Shipston High School Verbal update
15	DATE OF NEXT MEETING Monday 12th January 2026

D. Hardiman

Debbie Hardiman – Deputy Clerk

E. Booth

Emily Booth – Deputy RFO

03/12/2025