



**SHIPSTON ON STOUR TOWN COUNCIL  
MINUTES**

New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: [clerk@shipstontowncouncil.org](mailto:clerk@shipstontowncouncil.org)

Website: [www.shipstontowncouncil.org](http://www.shipstontowncouncil.org)

**General Meeting of Shipston on Stour Town Council, Monday 10<sup>th</sup> November 2025 at 7pm**

**Present:** Cllrs R Walters (Deputy Mayor), G Kelly, C Howarth, V Benjamin-Smith, J Williams, P Tesh, J Barker, H Kelly, I Cooper

**Public: 1 Press: 1 SDC:1 WCC:1 Clerk: D Hardiman**

<b>1</b>	<b>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE</b> Cllrs T Booth (Mayor), M Kelly, S Crocket Deputy Clerk/RFO - E Booth SDC Cllr O Hatch
<b>2</b>	<b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b> (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)  None
<b>3</b>	<b>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK</b>  None
<b>4</b>	<b>MINUTES OF THE LAST COUNCIL MEETING</b>  To confirm the minutes of the meeting that took place on <b>Monday 13<sup>th</sup> October 2025</b>  <u><b>Proposed by Cllr P Tesh, seconded by Cllr I Cooper, 1 abstention due to absence, 8 for, motion carried</b></u>
<b>5</b>	<b>OPEN FORUM (15 minutes duration)</b> Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.  None
<b>6</b>	<b>ENVIRONMENT AND FLOOD ACTION WORKING GROUP</b> Minutes as circulated/verbal update  <b>SAFAG</b> Mr Brian Cooper reported that SDC have approved CIL funding of £60,000 under the project Shipston on stour natural flood management – the money will be allocated to

	<p>Severn Rivers Trust for spade ready projects in the location – full details will be included in next months report.</p> <p><b><u>Recommendation-that STC approves the purchase of the licence required to update the software on SAFAG’s website from WPBakery Page Builder, at the sterling equivalent of \$82.80.</u></b>  <b><u>This expenditure will be costed against the SAFAG designated bank account (General Fund).</u></b></p> <p><b><u>Proposed by Cllr H Kelly, seconded by Cllr J Barker, motion carried unanimously</u></b></p> <p><b>EWG</b></p> <p>Cllr H Kelly reported that a pond and butterfly bank have been created at Cornmill Meadows with the help of Severn Rivers Trust – it is a bit muddy at the moment but will look much better when the flowers come through. Has also met with 2 landscapers this week with a view to getting work done on the path at Cornmill Meadows to improve access.</p>
7	<p><b>PLANNING COMMITTEE</b>  Minutes as circulated.  All planning applications can be viewed at <a href="https://apps.stratford.gov.uk/eplanning/">https://apps.stratford.gov.uk/eplanning/</a></p> <p>25/02464/LBC – The Manor House, Sheep Street, Shipston on Stour, CV36 4AF - Retrospective LBC application for internal alterations to create a new cellar access, to widen the inner landing wall opening and steps on the first floor, to remove the WC partition wall &amp; add a new partition wall to create a larger first floor bathroom, and to remove two partition walls in the attic to form a larger studio bedroom.  <b><u>No Objection with a caveat that Council are disappointed this has come retrospectively, proposed by Cllr P Tesh, seconded by Cllr J Barker, motion carried unanimously</u></b></p> <p>25/02497/TREE - Compton Court, Watery Lane, Shipston on Stour – T1 – Sycamore – Cut back by 3 metres  <b><u>No Rep, proposed by Cllr G Kelly, seconded by Cllr H Kelly, motion carried unanimously</u></b></p> <p>25/02415/FUL - The Old Red Lion and Park House, Church Street, Shipston on Stour - Proposed demolition of annexe and outbuildings to rear and new single storey extension, internal alterations, repairs and replacements to windows to The Old Red Lion and minor adjustment to outbuilding roof to Park House (where it is continuous with The Old Red Lion)  <b><u>No Objection, proposed by Cllr J Williams, seconded by Cllr P Tesh, motion carried unanimously</u></b></p> <p>25/02416/LBC - The Old Red Lion and Park House, Church Street, Shipston on Stour - Proposed demolition of annexe and outbuildings to rear and new single storey extension, internal alterations, repairs and replacements to windows to The Old Red Lion and minor adjustment to outbuilding roof to Park House (where it is continuous with The Old Red Lion)  <b><u>No Objection, proposed by Cllr J Williams, seconded by Cllr P Tesh, motion carried unanimously</u></b></p>

	<p>SCOPE/00044 - Land East of Shipston-on-Stour and North of B4035 and off Fell Mill Lane Shipston on Stour.</p> <p><b><u>Council to submit comments on the Scoping for the Environmental Statement, proposed by Cllr P Tesh, seconded by Cllr J Barker, motion carried unanimously</u></b></p> <p><b><u>Recommendation: that STC authorises the commencement of the preparation of the replacement Neighbourhood Plan. The budget to comprise a total of £65,000 plus vat divided £25,000 plus vat for 2026/2027 and £40,000 plus vat for 2027/2028. Any unspent budget to be carried over to the following year. [Note: the confirmation of the budget is required now to enable work to commence on the next Neighbourhood Plan including discussions with SDC, the appointment of an external planning consultant and grant applications (if available) to be made</u></b></p> <p><b><u>Proposed by Cllr H Kelly, seconded by Cllr J Barker, motion carried unanimously</u></b></p>
8	<p><b>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP</b></p> <p>Tracker as circulated/verbal update</p> <p>Cllr C Howarth reported that the guttering has been ordered for the Twin Chapels and are now awaiting delivery</p> <p>Cllr H Kelly reported that works for the Church Yard Wall should be going ahead in January/February 2026</p>
9	<p><b>FINANCE WORKING GROUP</b></p> <p>Minutes as circulated/verbal update</p> <p>Cllr I Cooper asked that Councillors make a note of the Precept timetable from the minutes.</p>
10	<p><b>FINANCE MATTERS</b></p> <p>Approvals list as circulated</p> <p><b><u>Council to pay bills as shown on approvals list, plus 1 late invoice, proposed by Cllr I Cooper, seconded by Cllr G Kelly, motion carried unanimously</u></b></p>
11	<p><b>STAFFING WORKING GROUP</b></p> <p>Minutes as circulated/verbal update</p> <p>Cllr G Kelly reported that appraisals for DH and EB to take place in December.</p> <p>6 Month review for KW to take place in January</p> <p>Meeting with potential new councillor to be taking place this week.</p>
12	<p><b>LOCAL NATURE ACTION PLAN</b></p> <p>Nothing to Report</p>
13	<p><b>REPORTS</b></p>
13.1	<p><b>CLERK'S REPORT</b></p> <p>For noting and discussion</p>
13.2	<p><b>Town Councillor Reports (STC – Shipston Town Council)</b></p> <p><b>Cllr C Howarth</b> expressed thanks to all involved with Friday's Mayor's Civic Dinner – very good evening and for Remembrance Sunday – lots of people attended, largest we have seen for quite some time. Expressed thanks to RS Concrete and Eazylay Concrete for</p>

	<p>their help with the road blocks. Has also been keeping an eye on the progress of the Youth Club Building, meetings with architects and builders. The building is now up, but still requires lots of work. A group is going to be set up with members from the Youth Club, STC, Lions, Rotary – this is to be set up by the Youth Club</p> <p><b>Cllr V Benjamin-Smith</b> reported that she has attended New Councillor Training online – very interesting and lots of information shared between attendees</p> <p><b>Cllr J Williams</b> reported that Lloyds Bank closes tomorrow. Is still chasing this subject up, as the independent assessor is in fact not independent from LINK – will be following this up with the FCA to get this looked into.</p> <p><b>Cllr P Tesh</b> reported that he attended the Town Meeting at the Townsend Hall regarding the Fell Mill potential housing development. Also attended the Remembrance Sunday Parade. Has had 2 meetings today, instigated by SDC Cllr O Hatch – first one regarding the Fell Mill scoping application and timescales, with Planning Officers from SDC and the second with Severn Trent regarding all the housing development applications – expressing concern over the capacity on the treatment works and flooding events as well as water supply. They will be investigating this. Has also received 4 interested parties to help with the Neighbourhood Plan Development.</p> <p><b>Cllr H Kelly</b> attended a conference in Leamington on the Local Climate Engagement Plan, which was absolutely brilliant. Also accepted an invitation from Orbit to see the refurbishment of Rainbow Fields – was very disappointed that they have done nothing to help residents reduce their energy and water consumption. A Local resident has also complained about the parking from the Sports Club Fireworks Display, referred to WCC highways. Also attended a 2 hour zoom call on Sustainability and mitigation for climate change for Town Councils</p> <p><b>Cllr I Cooper</b> asked that the Council send condolences to ex Councillor Ronnie Murphy after the passing of her partner. Thought that both Friday evening's Mayor's event was brilliant and Remembrance Parade was brilliant and very well attended – the quality of the wreaths were not as good quality this year, so maybe something to think about next year.</p> <p><b>Cllr R Walters</b> echoed Councillors comments regarding the Mayor's Event and Remembrance Sunday – both were brilliant.</p>
13.3	<p><b>District Council Reports (SDC – Stratford District Council)</b></p> <p><b>SDC Cllr D Passingham</b> attended both meetings with Cllr P Tesh today – both useful meetings. Has also been trying to get improvements to the Darlingscote Road/Campden Road junction, has agreement from the minor works department from WCC to have some of the Highway Community Action Fund – being discussed during STC's finance working group. Has asked for some of the S106 money left from the developments from the Campden Road – had no response yet.</p>
13.4	<p><b>County Council Reports (WCC – Warwickshire County Council)</b></p> <p><b>WCC Cllr J Barker</b> reported that Highways now have a new head who seems unbelievably good – has attended meetings he has asked to attend and has more of an understanding of what County should be doing. Seems to have a much better handle on how things should be done. With regards to footways – he seems prepared to tackle companies for works not being completed properly, has already fined companies for not completing works on time etc.</p> <p>Attended the Mayor's Civic Dinner on Friday and Remembrance Sunday – both were great.</p> <p>Attended the Public meeting regarding the Fell Mill Lane Site – commented that this is the first time local parishes are working together well for common cause.</p>

<b>13.5</b>	<b>Blue Light update –</b> Reports circulated - Noted
<b>13.6</b>	<b>Shipston Forum</b> Things coming together for the busy December edition, there will be a report on Remembrance and also lots of Christmas events. Asked for articles/reports to be sent this week. .
<b>13.7</b>	<b>Ellen Badger Hospital</b> Cllr C Howarth reported that Lloyds Bank will be holding sessions at the Ellen Badger every other Tuesday. Cllr J Barker reported that a bereavement group has now started up and the Warm Hub is now running twice a week. The Youth Club are using the building. Medical Centre will be going in, physio is running as are hearing tests. Work is being carried out on the Princess Diana building and this will be used for further medical provision. It was also mentioned that it could be a possibility for the Citizens Advice to move from New Clark House to the Ellen Badger – Cllr Booth was looking into this.
<b>13.8</b>	<b>Stour Health and Wellbeing Partnership</b> Nothing to Report .
<b>13.9</b>	<b>Shipston High School</b> Cllr I Cooper mentioned that it was great to see the head and prefects at the remembrance parade, a great contribution from the prefects.
<b>14</b>	<b>DATE OF NEXT MEETING</b> <b>Monday 8<sup>th</sup> December 2025</b>

The meeting closed at 1945 hrs.

Signed..... Date.....

Cllr T Booth (Mayor) Shipston on Stour Town Council