



SHIPSTON ON STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstontowncouncil.org
Website: www.shipstontowncouncil.org

To: Cllrs T Booth (Mayor), R Walters (Deputy Mayor), I Cooper, P Tesh, J Barker, G Kelly, H Kelly, C Howarth, M Kelly, J Williams, V Benjamin-Smith, S Crockett and V Walden of Shipston on Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Cllr T Booth, to be held at Council Chambers, New Clark House, **Monday 9th March 2026** commencing at 7pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where they interest is theirs, their spouse or civil partner's, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK
4	MINUTES OF THE LAST GENERAL MEETING To confirm the minutes of the general meeting that took place on Monday 9 th February 2026

5	<p>OPEN FORUM (15 minutes duration) Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.</p>
6	<p>SHIPSTON AREA FLOOD ACTION WORKING GROUP Minutes as circulated/verbal update</p> <p><u>Recommendation-that STC approves the expenditure of up to £250 to cover the cost of refreshments for the meeting with the South Warwickshire Sustainable Farming Group.</u> <u>This expenditure will be allocated to the SAFAG designated bank account (General Fund).</u></p> <p><u>Recommendation-that STC retrospectively approves the purchase of 10 additional Flood Action Group high vis vests at a cost of £52.67.</u> <u>This expenditure will be costed against the SAFAG designated bank account (General Fund).</u></p>
7	<p>ENVIRONMENT WORKING GROUP Minutes as circulated/verbal update</p>
8	<p>PLANNING COMMITTEE Minutes as circulated. All planning applications can be viewed at https://apps.stratford.gov.uk/eplanning/</p> <p>26/00363/FUL – 15 Elm Road, Shipston on Stour, CV36 4FA – Take down and rebuild rear conservatory like for like following subsidence</p> <p>26/00532/TREE – Compton Court, Watery Lane, Shipston on Stour – T1 – sycamore outside flat 2 - Remove</p> <p><u>Recommendation: Discussions are held with Barcheston & Willington and Honington parish councils for their parishes to be included in the next Shipston-on-Stour Neighbourhood Plan</u></p> <p><u>Recommendation that Council approve the purchase of 6 copies of the South Warwickshire Local Plan – Part 1 at a cost of £10 each, plus delivery costs for the use of the new Neighbourhood Plan Team, to be taken from the Neighbourhood Plan Budget.</u></p>
9	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker as circulated/verbal update</p>

10	<p>FINANCE WORKING GROUP Minutes as circulated/verbal update</p> <p><u>Recommendation that Council approve the Head of Terms document for the MUGA pitch at the Shipston Enterprise Hub</u></p> <p><u>Recommendation that Council pay £5750 plus VAT to Hayward Smart for the preparation and submission of the Building Regulations application for the Youth Club Building</u></p> <p><u>Recommendation that Council accept the Quote from Oak Pig for a new Mayors Board at a cost of £1285 including VAT</u></p> <p><u>Recommendation that Council approve the revised quote from Skaboona IT solutions to include broadband and number porting at a cost of £1122 with an ongoing direct debit of £98 per month</u></p> <p><u>Recommendation that Council approve Lodgefield Security to replace and update CCTV system at New Clark House at a cost of £1195 excluding VAT</u></p> <p><u>Recommendation that Council approve quote from Lodgefield Security to replace fire alarm panel and system at New Clark House at a cost of £3554.83 excluding VAT</u></p> <p><u>Recommendation that Council approve the quote from EFX for the production of 5 x Shipston Awards and 2 x past mayor medals at a cost of £438 including VAT</u></p> <p><u>Recommendation that Council give permission to Shipston Proms to use the Shipston Enterprise field for the Ibiza night</u></p> <p><u>Recommendation that Council accept the Social Media Policy as circulated</u></p> <p><u>Recommendation that Council accept the IT policy as circulated</u></p>
11	<p>FINANCE MATTERS Approvals list as circulated</p> <p><u>Recommendation that Council covers all expenditure as outline in the circulated approvals list</u></p>
12	<p>STAFFING WORKING GROUP Minutes as circulated/verbal update</p>
13	<p>LOCAL NATURE ACTION PLAN Verbal update</p>

14	REPORTS
14.1	<p>CLERKS REPORT For noting and discussion</p> <ul style="list-style-type: none"> - To discuss which group is now looking after Riverside as HALP is no longer active <p><u>Recommendation that Council approve resident's request to have access to Gibbons Field on the 12th September 2026</u></p> <p><u>Recommendation that Council approve Shipston Home Nursing's request to have access to Gibbons Field for a fundraising event on the 9th and 10th May and to set up on 8th May 2026</u></p>
14.2	<p>Town Council (STC) Verbal reports from Town Councillors concerning issues within Shipston</p>
14.3	<p>Stratford District Council (SDC) Reports as circulated/verbal update</p>
14.4	<p>Warwickshire County Council (WCC) Verbal update</p>
14.5	<p>Blue Light Update Reports as circulated/verbal update</p>
14.6	<p>Shipston Forum Verbal update</p>
14.7	<p>Ellen Badger Hospital Verbal update</p>
14.8	<p>Stour Health and Wellbeing Partnership Minutes as circulated/verbal update</p>
14.9	<p>Shipston High School Verbal update</p>

15	<p>EXCLUSION OF THE PUBLIC</p> <p>In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public and press were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 & 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded and they are instructed to withdraw.</p> <p><u>Recommendation that Council resolves to exclude the public and press in order to discuss matters of a confidential nature</u></p>
16	<p>DATE OF NEXT MEETING Monday 13th April 2026</p>

D. Hardiman

Debbie Hardiman – Town Clerk

E. Booth

Emily Booth – Town Clerk/RFO

04/03/2026