



SHIPSTON ON STOUR TOWN COUNCIL

ANNUAL MEETING

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

To: Cllrs T Booth (Mayor), R Walters (Deputy Mayor), G Kelly, I Cooper, P Tesh, J Barker, H Kelly, C Howarth, M Kelly, J Williams. V Benjamin-Smith, S Crockett and V Walden of Shipston on Stour Town Council.

You are hereby summoned to attend the **Annual Meeting** of the above-named Council, convened by the Town Mayor, Councillor T Booth, to be held at Council Chambers, **Monday 11th May 2026**, New Clark House, commencing at 7.00 pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded, and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1. ELECTION OF THE TOWN MAYOR

- To determine the Town Mayor
- To receive the Mayor's Declaration of Acceptance of Office
- Vote of thanks for the retiring Mayor
- Response by the retiring Mayor

2. ELECTION OF THE DEPUTY TOWN MAYOR

- To determine the Deputy Town Mayor
- To receive the Deputy Town Mayor's Declaration of Acceptance of Office

3. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

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participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)

5. **TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK**
6. **TO APPROVE OR CONFIRM:**
 - Standing Orders
 - Financial Regulations
 - Terms of Reference for Planning Committee
 - Terms of Reference for Finance Committee
7. **DATES FOR MEETINGS** – to note dates of meetings for the Mayoral year 2026 - 2027
8. **COMMITTEES/WORKING GROUPS** – to confirm membership of:
 - Planning Committee (PC)
 - Finance Working Group (FWG)
 - General Purposes/Communications Working Group (GPCWG)
 - Staffing Working Group (SWG)
 - Environment and Flood Action Working Group (EWG/SAFAG)
 - Joint Sports Sub Working Group (JSSWG)

(Chairs to be determined at the first meeting of each Committee/Working Group)

9. **PLANNING COMMITTEE** –
26/00973/FUL – Springhill, Springhill Close, Shipston on Stour, CV36 4PU – Erection of detached car-port with games room over
10. **SAFAG** –
Recommendation-that STC approves the change in provider for SAFAG's website domain name and hosting arrangements, from Bluehost to GreenGeeks at an annual cost of £65.00.
This expenditure will be costed to the SAFAG designated bank account (General Fund).
11. **FINANCE MATTERS** – Approvals list as circulated
12. **DATE OF NEXT MEETING** – General Town Council Meeting, Monday 8th June 2026, 7.00 pm

D. Hardiman

Town Clerk

06/05/2026