



SHIPSTON ON STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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To: Cllrs R Walters (Mayor), M Kelly (Deputy Mayor), T Booth, I Cooper, P Tesh, J Barker, G Kelly, H Kelly, C Howarth, J Williams, V Benjamin-Smith, S Crockett and V Walden of Shipston on Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Cllr R Walters, to be held at Council Chambers, New Clark House, **Monday 8th June 2026** commencing at 7pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where they interest is theirs, their spouse or civil partner's, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK
4	MINUTES OF THE LAST GENERAL MEETING To confirm the minutes of the general meetings that took place on: <ul style="list-style-type: none">- Monday 13th April 2026- Monday 13th April 2026 – Closed Session- Monday 11th May 2026 – Annual General Meeting and Mayor Making

5	<p>OPEN FORUM (15 minutes duration) Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.</p>
6	<p>SHIPSTON AREA FLOOD ACTION WORKING GROUP Minutes as circulated/verbal update</p> <p><u>Recommendation that STC approves the payment of the invoice from Joe Dee for £1,830 plus VAT (total of £2,196) for the works carried out on Brexit Brook. This expenditure will be costed against the SAFAG designated bank account (Maintenance Fund).</u></p> <p><u>Recommendation that STC approves the verbal cost estimate from Joe Dee, for the works required on the Paddle Brook dams-£3,090 plus VAT. This will be costed against the SAFAG designated bank account (Maintenance Fund).</u></p>
7	<p>ENVIRONMENT WORKING GROUP Minutes as circulated/verbal update</p> <p><u>Recommendation that Council approve the pathway, and grass grid works at Cornmill Meadows, at a cost of £5,800 + VAT, to be carried out by Simon Healey Paddocks and Grounds, to be taken from the Cornmill Meadows budget line.</u></p>
8	<p>PLANNING COMMITTEE Minutes as circulated.</p> <p>26/01246/REM – Springfield Farm Rise, Bosley Close, Shipston on Stour, CV36 4QA – Reserved Matters application pursuant to Outline Planning Permission 25/01153/OUT for matters relating to appearance, landscape, layout and scale</p> <p>26/01392/TREE - 48 Sheep Street, Shipston on Stour, CV36 4AE – T2 yew - Reduce height by 2 metres (reducing height from 10 metres to 8 metres), to balance with T1 yew. Reduce canopy by 2 metres on the West side, that overtops Parkers Yard, to reduce damage to roof and enable maintenance of adjoining property. Blend into canopy on North and South side. Reduce canopy on South side sympathetically by less than 1 metre. Current canopy spread: North 3 metres, South 4.5 metres, East 5 metres, West 3 metres)</p> <p>All planning applications can be viewed at https://apps.stratford.gov.uk/eplanning/</p>
9	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker as circulated/verbal update</p>
10	<p>FINANCE WORKING GROUP Minutes as circulated/verbal update</p>

	<p><u>Recommendation that Council approves the AGAR and supporting documents</u></p> <ul style="list-style-type: none"> - <u>Point 1 – Annual governance statement (section 1)</u> - <u>Point 2 – Accounting statements (section 2)</u> <p><u>Recommendation that Council approve the Annual Internal Auditor Report and note it has been received</u></p> <p><u>Recommendation that Council authorise the RFO to submit relevant documents to the External Auditors</u></p> <p><u>Recommendation that Council approve the dates for the “notice of public rights” to be displayed from Wednesday 10th June to Tuesday 21st July.</u></p> <p><u>Recommendation that Council approve the transfer of the Lions food festival grant for use to raise Youth Club funds.</u></p> <p><u>Recommendation that Council agrees to pay for the Structural Engineer costs up to £1,080 + VAT for the Youth Club Building.</u></p> <p><u>Recommendation that Council agree to the extension of the Lawns 2 Mow contract for a further 6 months.</u></p>
11	<p>FINANCE MATTERS Approvals list as circulated <u>Recommendation that Council covers all expenditure as outlined in the circulated approvals list</u></p>
12	<p>STAFFING WORKING GROUP Minutes as circulated/verbal update</p>
13	<p>REPORTS</p>
13.1	<p>CLERKS REPORT For noting and discussion</p>
13.2	<p>Town Council (STC) Verbal reports from Town Councillors concerning issues within Shipston</p>
13.3	<p>Stratford District Council (SDC) Reports as circulated/verbal update</p>
13.4	<p>Warwickshire County Council (WCC) Verbal update</p>

13.5	Blue Light Update Reports as circulated/verbal update
13.6	Shipston Forum Verbal update
13.7	Ellen Badger Hospital Verbal update
13.8	Stour Health and Wellbeing Partnership Minutes as circulated/verbal update
13.9	Shipston High School Verbal update
14	<p>EXCLUSION OF THE PUBLIC</p> <p>In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public and press were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 & 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded and they are instructed to withdraw.</p> <p><u>Recommendation that Council resolves to exclude the public and press in order to discuss matters of a confidential nature</u></p>
15	<p>DATE OF NEXT MEETING</p> <p>Monday 13th July 2026</p>

D. Hardiman

Debbie Hardiman – Town Clerk

E. Booth

Emily Booth – Town Clerk/RFO

03/06/2026