



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstontowncouncil.org

Website: www.shipstontowncouncil.org

Annual General Meeting of Shipston on Stour Town Council, Monday 11th May 2026 at 7pm.

Present: Cllrs T Booth (Mayor), R Walters (Deputy Mayor), G Kelly, H Kelly, V Walden, M Kelly, V Benjamin-Smith, I Cooper, J Barker, P Tesh, J Williams and S Crockett

Public: 3 Press: 1 SDC:1 WCC: 1 Clerk: D Hardiman

1	<p>ELECTION OF THE TOWN MAYOR</p> <ul style="list-style-type: none"> • Meeting opened by the Town Crier – Marion Lowe • Attendees welcomed by the retiring Mayor – Cllr T Booth • <u>Cllr R Walters proposed as Mayor by Cllr T Booth, seconded by Cllr I Cooper, motion carried unanimously</u> • Chain of office handed over. Declaration of Office read out and signed. • Vote of thanks given to the retiring Mayor – Cllr T Booth and Past Mayor Award presented • Response given by the retiring Mayor • Mayor’s Consort Chain presented to Mrs R Walters
2	<p>ELECTION OF THE DEPUTY TOWN MAYOR</p> <ul style="list-style-type: none"> • <u>Cllr M Kelly proposed as Deputy Mayor by Cllr R Walters, seconded by Cllr T Booth</u> • <u>Cllr V Benjamin-Smith proposed as Deputy Mayor by Cllr H Kelly, seconded by Cllr V Walden</u> • <u>Councillors were asked to take this to a vote:</u> <ul style="list-style-type: none"> - <u>Cllr M Kelly – 9 votes</u> - <u>Cllr V Benjamin-Smith – 3 votes</u> • <u>Cllr M Kelly Declared as Deputy Mayor</u> • Chain of office handed over. Declaration of Office read out and signed.
3	<p>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllr C Howarth</p>
4	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner’s, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority’s register unless it is a sensitive interest)</p> <p>None</p>

5	<p>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK</p> <p>None</p>
6	<p>TO APPROVE OR CONFIRM:</p> <ul style="list-style-type: none"> • <u>Standing Orders – proposed by Cllr I Cooper, seconded by Cllr G Kelly, motion carried unanimously</u> • <u>Financial Regulations – proposed by Cllr M Kelly, seconded by Cllr J Barker, motion carried unanimously</u> • <u>Terms of Reference for Planning Committee – proposed by Cllr P Tesh, seconded by Cllr J Williams, motion carried unanimously</u> • <u>Terms of Reference for Finance Committee – proposed by Cllr I Cooper, seconded by Cllr H Kelly, motion carried unanimously</u> <p>Action:</p> <ul style="list-style-type: none"> - D Hardiman to update approval dates on these records and upload to the website
7	<p>DATES FOR MEETINGS 2026/2027</p> <p>Full Council – 2nd Monday – 7pm Planning Committee – 4th Monday – 7pm General Purposes/Communications – 3rd Thursday – 6:30 (via Teams) Finance – 1st Monday – 6pm Shipston Area and Flood Action Group – 1st Thursday – 9am Environment – 2nd Thursday – 7pm Staffing – 2nd Wednesday – 6:30pm Joint Sports – 3rd Monday – 6pm</p> <p>Action:</p> <ul style="list-style-type: none"> - Office to circulate a meetings calendar for the upcoming year - D Hardiman to update website with meeting dates/times
8	<p>COMMITTEES/WORKING GROUPS</p> <p>Chairs to be determined at the first meeting of the Committee/Working Group following this meeting. Cllrs interested in joining the Planning Committee or any of the Working Groups advised to contact the respective Chairs.</p>
9	<p>PLANNING COMMITTEE</p> <p>26/00973/FUL – Springhill, Springhill Close, Shipston on Stour, CV36 4PU – Erection of detached car-port with games room over</p> <p><u>No Rep – Proposed by Cllr P Tesh, seconded by Cllr T Booth, motion carried unanimously</u></p> <p>Action:</p> <ul style="list-style-type: none"> - D Hardiman to submit decision to the Planning Portal before deadline
10	<p>SAFAG</p> <p><u>Recommendation-that STC approves the change in provider for SAFAG’s website domain name and hosting arrangements, from Bluehost to GreenGeeks at an annual cost of £65.00.</u></p> <p><u>This expenditure will be costed to the SAFAG designated bank account (General Fund).</u></p>

	<u>Proposed by Cllr V Benjamin-Smith, seconded by Cllr H Kelly, motion carried unanimously</u>
11	<p>FINANCE MATTERS Approvals list as circulated</p> <p>Cllr I Cooper raised a query regarding one payment – this needs to be included as a recommendation to Full Council in a future meeting and therefore cannot be approved at this time.</p> <p><u>Council pay bills as per the approvals list – removing the one item as discussed – Proposed by Cllr I Cooper, seconded by Cllr J Barker, motion carried unanimously</u></p> <p>Action: - D Hardiman to set up approved payments</p>
12	<p>DATE OF NEXT MEETING</p> <p>Monday 8th June 2026</p>

The meeting closed at 1935 hrs.

Signed..... Date.....

Cllr R Walters (Mayor) Shipston on Stour Town Council