



SHIPSTON ON STOUR TOWN COUNCIL

A G E N D A

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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To: Cllrs R Walters (Mayor), M Kelly (Deputy Mayor), T Booth, I Cooper, P Tesh, J Barker, G Kelly, H Kelly, C Howarth, J Williams, V Benjamin-Smith and V Walden of Shipston on Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Cllr R Walters, to be held at Council Chambers, New Clark House, **Monday 13th July 2026** commencing at 7pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where they interest is theirs, their spouse or civil partner's, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK
4	MINUTES OF THE LAST GENERAL MEETING To confirm the minutes of the general meeting that took place on: - Monday 8th June 2026 - Closed Session Minutes – Monday 8th June 2026
5	OPEN FORUM (15 minutes duration) Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.

6	SHIPSTON AREA FLOOD ACTION WORKING GROUP Minutes as circulated/verbal update
7	ENVIRONMENT WORKING GROUP Minutes as circulated/verbal update
8	PLANNING COMMITTEE Minutes as circulated. Cllr P Tesh to give update on South Warwickshire Local Plan Regulation 19 consultation. All planning applications can be viewed at https://apps.stratford.gov.uk/eplanning/ 26/01309/FUL - 18 Greenfields Close, Shipston on Stour, CV36 4HA – Remove existing flat roof over garage and raise walls by 300mm with new insulated flat roof over. Construct single storey flat roof front extension to increase size of hallway and provide 2no. Flat roof timber clad dormer windows to north-west elevation. Addition of render finish to single storey flat roof element on north-west elevation.
9	GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker as circulated/verbal update
10	FINANCE WORKING GROUP Minutes as circulated/verbal update Recommendation that council remind KS/AS of their dilapidations obligations and suggest that conditions exist for resurfacing car park should developer car parking arrangements be allowed. Recommendation that council accept the quote from Perkins for the repair of run-off guttering at a cost of £1,108 inc. VAT to be charged to the Sports Club maintenance budget. Recommendation that council agrees the payment of the Haywood Smart 50% invoice and accepts the quote of £1,500+VAT for Fire Risk assessment and £600 from Kemstut for the structural engineer, together with £309 SDC building control fee, subject to arranging a satisfactory progress meeting with the Youth Club. <i>Recommendation that council approve the AGAR (Annual Governance and Accountability Return) including positive agreement to statements 1 & 3 and authorise the RFO to submit this to the External Auditors.</i> <i>Recommendation that council approve the payment of the Edge invoice of £264 + VAT for AGAR preparation support.</i>

	Recommendation that council approve the Freedom of Information policy and the Website Policy. Recommendation that the Council adopt the updated GDPR Policy and publish on the Council's website. Recommendation that council approve the Insurance quote of £11,957 and agree to the policy being renewed. <i>Recommendation that council retain our existing policy with regard the adoption of open space, being that we will not adopt any additional open space.</i> <i>Recommendation that council agree to the extension of the Lawns 2 Mow contract for a further 2 years.</i> <i>Recommendation that council pays the annual CCTV bill of £9,678.</i> <i>Recommendation that council responds to the Tops Plants Fol request on the basis that we are unable to find email correspondence, and request proof of delivery.</i>
11	FINANCE MATTERS Approvals list as circulated
12	STAFFING WORKING GROUP Minutes as circulated/verbal update
13	REPORTS
13.1	CLERKS REPORT For noting and discussion To discuss the Policy register. Council to decide whether to follow advice from RFO to adopt outlined Policies.
13.2	Town Council (STC) Verbal reports from Town Councillors concerning issues within Shipston
13.3	Stratford District Council (SDC) Reports as circulated/verbal update
13.4	Warwickshire County Council (WCC) Verbal update
13.5	Blue Light Update

	Reports as circulated/verbal update
13.6	Shipston Forum Verbal update
13.7	Ellen Badger Hospital Verbal update
13.8	Stour Health and Wellbeing Partnership Minutes as circulated/verbal update
13.9	Shipston High School Verbal update
14	EXCLUSION OF THE PUBLIC In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public and press were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 & 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded and they are instructed to withdraw. <u>Recommendation that Council resolves to exclude the public and press in order to discuss matters of a confidential nature</u>
15	DATE OF NEXT MEETING Monday 10th August 2026

E. Booth

Emily Booth – Town Clerk/RFO
08/07/2026