



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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General Meeting of Shipston on Stour Town Council, Monday 14th September 2026 at 7pm

Present: Cllrs T.Booth, I. Cooper, V. Benjamin-Smith, J. Williams, V. Walden, P. Tesh, H. Kelly, G. Kelly,

Public: 3 **Press:** SDC: 2 **WCC:** 0 **Town Clerk:** E Booth **Deputy Town Clerk:** F.Burns

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllr R.Walters Cllr C Howarth Cllr M.Kelly Cllr J.Barker
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None
4	MINUTES OF THE LAST COUNCIL MEETING To confirm the minutes of the meeting that took place on Monday 10 th August 2026 <i>Proposed by Cllr P.Tesh, Seconded by Cllr H.Kelly motion carried unanimously</i> Action – F.Burns to publish Minutes on the Town Council website
5	OPEN FORUM (15 minutes duration) Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes. None

6	SHIPSTON AREA FLOOD ACTION WORKING GROUP Minutes as circulated
7	ENVIRONMENT WORKING GROUP Cllr H.Kelly gave an update on the repair to the church wall which is hoped to be finished by w/c 21st September. It has been reported by the stonemason that there is a lot of ivy on the wall which will need to be looked at as it can cause damage. This will be taken to the GPWG to be discussed. Concern was raised about a concrete structure across Pig Brook at Cornmill Meadows. Cllr V. Benjamin-Smith confirmed that the responsibility for this needed to be confirmed. Cllr V.Walden confirmed that the tree planting at Riverside Park will commence once the ground is soft enough Cllr H.Kelly asked for a copy of the complaints policy and procedure. It was advised that this is contained in the Staff Handbook
8	PLANNING COMMITTEE Minutes as circulated. <u>26/02042/TREE – 1 Rectory Court, Old Road, Shipston-on-Stour, CV36 4GB T1 - <i>Elaeagnus Augustifolia</i> - Fell. The Tree has died and will be replaced with one example of the same multi-stemmed variety.</u> <i>No objection proposed by Cllr P.Tesh, seconded by Cllr H.Kelly, motion carried unanimously</i> <u>26/01945/FUL – 14 Nichols Court, Shipston-on-Stour, CV36 4RU Erection of metal fence railing (retrospective)</u> <i>Objection proposed by Cllr P.Tesh, seconded by Cllr I. Cooper, I abstention, 7 for, motion carried</i> <u>26/01574/FUL - 11 Gerrards Road, Shipston-on-Stour, CV36 4HH Proposed replacement porch and garage including single storey rear and first floor extension</u> <i>No rep proposed by Cllr P.Tesh, seconded by Cllr V.Walden, motion carried unanimously</i> <u>26/01916/FUL – 59 Norgren Crescent, Shipston-on-Stour, CV36 4BF Garage conversion to create ancillary accommodation</u> <i>Objection awaiting detailed explanation of intended use proposed by Cllr P.Tesh, seconded by Cllr H.Kelly, motion carried unanimously</i> <u>26/01793/FUL - 15 Beecham Road, Shipston-on-Stour, CV36 4RJ Change of use of domestic land and buildings to a mixed use of a dwelling and a childcare business.</u>

	<i>No objection proposed by Cllr P.Tesh, seconded by Cllr G.Kelly, motion carried unanimously</i> <u>26/02102/LBC - Birmingham House, 8 - 10 Church Street, Shipston-on-Stour, CV36</u> <u>4AP Creation of rear roof terrace, re-roofing, replacement of render, alterations to fenestration, addition of solar panels and internal and external alterations</u> <u>(amendment to Listed Building Consent 25/00362/LBC)</u> <i>No objection proposed by Cllr P.Tesh, seconded by Cllr V.Walden, motion carried unanimously</i> <u>26/02077/FUL - Mount Farm Cottage, Campden Road, Shipston-on-Stour, CV36</u> <u>4PZ Proposed Self-Build Dwelling</u> <i>No rep proposed by Cllr P.Tesh, seconded by Cllr G.Kelly, motion carried unanimously</i> <u>26/02008/FUL - Mount Farm Cottage, Campden Road, Shipston-on-Stour, CV36</u> <u>Single storey rear extension</u> <i>No rep proposed by Cllr P.Tesh, seconded by Cllr J.Williams, motion carried carried unanimously</i> Cllr P.Tesh reported that there have been no updates on any major planning applications and that the application for the Fell Mill development has still not been submitted All planning applications can be viewed at https://apps.stratford.gov.uk/eplanning/ <i>Action – F.Burns to submit council response to relevant applications on the Planning Portal</i>
9	GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker as circulated/verbal update Cllr T.Booth advised that the grass grids will be discussed at the next GPWG meeting
10	<u>FINANCE WORKING GROUP</u> Minutes as circulated/verbal update <u>Youth Club - Recommendation that council approve the draft HoT for the Youth Club building and authorise these to be sent to Daniel Pulham.</u> <i>Proposed by Cllr I.Cooper, seconded by Cllr P.Tesh, unanimous, motion carried</i> <u>Freedom of Information Policy - Recommendation that council adopt the FOI Policy and charging structure</u> <i>Proposed by Cllr I.Cooper, seconded by Cllr V. Benjamin-Smith, unanimous, motion carried</i>

	<u>Budget Timetable - Recommendation that council agree to the budget timetable</u> <i>Proposed by Cllr I.Cooper, seconded by Cllr V.Benjamin-Smith, unanimous, motion carried</i> <i>Actions –</i> - <i>Cllr I.Cooper to send Youth Club HoT to Daniel Pulham</i> - <i>E.Booth to publish approved policy</i> - <i>E.Booth to circulate timetable to Councillors</i>
11	FINANCE MATTERS Approvals list as circulated <u>Recommendation that Council approve September payments</u> <i>Proposed by Cllr H.Kelly, seconded by Cllr P.Tesh, unanimous, motion carried</i> <i>Action – Clerk to make September payments</i>
12	STAFFING WORKING GROUP Minutes as circulated/verbal update Cllr G Kelly advised this will be discussed in a Closed Session after the Full Council meeting
13	REPORTS
13.1	CLERK'S REPORT For noting and discussion
13.2	Town Councillor Reports (STC – Shipston Town Council) Cllr H Kelly reported attending the community event on the field on Nason Way. Cllr T.Booth reported attending the 200 year anniversary of the Tramway, stepping in for the Mayor, Richard Walters. It was a very enjoyable event with a ceremonial event at 5pm at Shipston Museum, attended by the Stratford Upon Avon Mayor and our local MP, Manuela Perteghella No further councillor reports were provided.
13.3	District Council Reports (SDC – Stratford District Council) Cllr O Hatch reminded Councillors of the visit to Fell Mill Pump on Wednesday 16th September at 1pm. Cllr Hatch circulated a flyer about her petition to make water companies statutory consultees

	Cllr D Passingham gave an update on the community event that was organised at one of the new estates. It was reported that outlying estates feel left out of the town so this event was to bring them together. It is hoped to hold this again next year. Cllr Dave Passingham advised Councillors that the funding for the Neighbourhood Plan has been granted for Parish and Town Councils. Funding is still awaiting allocation
13.4	County Council Reports (WCC – Warwickshire County Council) No update
13.5	Blue Light update – Reports circulated – Noted PC Hammond – there has been an increase in dwelling break-ins with access being gained through patio doors. It is suspected that this is being carried out by a cross 4 border organised crime gang. There is a main suspect who has not been arrested yet. The CCTV in the town centre has identified 3 shoplifting incidents, 1 violent crime incident and 1 of criminal damage
13.6	Shipston Forum No update
13.7	Ellen Badger Hospital Sustainability Manager has sought funding for a Community Garden at no cost to Shipston Town Council. GPWG will be following progress of this
13.8	Stour Health and Wellbeing Partnership No update
13.9	Shipston High School Report as circulated
14	DATE OF NEXT MEETING Monday 12th October 2026

The meeting closed at 20:01 hrs.

Signed..... Date.....

Cllr R Walters (Mayor) Shipston on Stour Town Council