SHIPSTON ON STOUR TOWN COUNCIL

A G E N D A

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstontowncouncil.org
Website: www.shipstontowncouncil.org

To: Cllrs R Walters (Mayor), M Kelly (Deputy Mayor), T Booth, I Cooper, P Tesh, J Barker, G Kelly, H Kelly, C Howarth, J Williams of Shipston on Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Cllr R.Walters, to be held at Council Chambers, New Clark House, **Monday 9th November 2026** commencing at 7pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA
During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1	**TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
2	**DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where they interest is theirs, their spouse of civil partner's, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
3	**TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK**
4	**MINUTES OF THE LAST GENERAL MEETING** To confirm the minutes of the general meeting that took place on: - **Monday 12th October 2026** - **Monday 19th October 2026**
5	**CO-OPTION OF NEW COUNCILLOR** To consider the co-option of a new Councillor:

	Recommendation that Council approve the co-option of George Kelly to Shipston Town Council
6	**OPEN FORUM (15 minutes duration)** Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes
7	**SHIPSTON AREA FLOOD ACTION WORKING GROUP** Minutes as circulated/verbal update ***Recommendation- In the absence of alternative funding options, that Council approves the proposed expenditure by SAFAG of no more than £5,000 to cover a 3- month trial period for the appointment of a self- employed Project Officer. This expenditure will be costed against the SAFAG designated bank account.*** ***Recommendation-that Council approves the mileage claim expenses invoice for £151.65 as submitted by Mike McCarthy. This will be costed against the SAFAG designated bank account (General Fund).*** ***Recommendation that Cllr J.Barker is elected as Chair for SAFAG***
8	**ENVIRONMENT WORKING GROUP** Verbal update
9	**PLANNING COMMITTEE** Minutes as circulated. All planning applications can be viewed at https://apps.stratford.gov.uk/eplanning/ **26/02427/ADV – Unit 2 & 2A Sainsbury's -** 4 no. non-illuminated totems, 1 no. illuminated totem, 1 no. illuminated Sainsbury's sky sign, 1 no. illuminated welcome wall sign and various car park signage **26/02479/FUL – 44 Furze Hill Road – CV36 4EU –** Alterations to garage to form ancillary workshop/studio in connection with the existing dwelling **26/02507/FUL – Agricultural Building, Felton Close – CV36 4FT** - Demolition of an agricultural building and the erection of 1 No, dwelling with associated off-street parking and external amenity space **26/02696/PIP – Land off Bosley Close – CV36 4QA** – Erection of 1 no. dwelling and associated works

	26/01672/FUL – 1 Sadlers Avenue – CV36 4DN - Removal of existing 6-7ft dying boundary hedge, erection of new replacement 6ft timber feather-board fence along the boundary of my property adjacent to Sadlers Avenue and Pittway Avenue and the adjoining public pavement **26/02684/TREE - Orchard House, 61 New Street, Shipston-on-Stour, CV36 4EW -** T1 and T2 - conifers - Fell. These conifers are growing immediately adjacent to a substantial mature yew, with one extending into and making contact with its crown. Their removal would reduce crowding around the yew. The proposed works aim to enhance the visual prominence and setting of the mature yew.
10	**GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP** Tracker as circulated/verbal update ***Recommendation that Council approve the purchase of 32 Christmas trees for the town from Warwickshire Christmas Trees at a cost of £653.40 (inc VAT)*** ***Recommendation that Full Council authorises the reinstatement of the area of the scrape and associated excavated material at Cornmill Meadows, so far as reasonably practicable, to its condition immediately prior to the works undertaken in or around August 2025; that three quotations be obtained for those works; and that authority be given to accept the lowest suitable quotation up to a maximum expenditure of £2,500 excluding VAT, subject to any permissions, professional advice or regulatory requirements necessary for the reinstatement works***
11	**FINANCE WORKING GROUP** Minutes as circulated/verbal update ***Recommendation that Council approve the submission of a funding application for solar panels at New Clark House*** ***Recommendation that Council approve the Agar Action Plan and Timetable for 2026/27*** ***Recommendation that Council approves the engagement of The Headstone Testing Company for this work to do as much as possible this year capped at £4,000***
12	**FINANCE MATTERS** Approvals list as circulated ***Recommendation that Council approves November payments as per the approval list***

13	**STAFFING WORKING GROUP** Minutes as circulated/verbal update
14	**REPORTS**
14.1	**CLERKS REPORT** For noting and discussion
14.2	**Town Council (STC)** Verbal reports from Town Councillors concerning issues within Shipston
14.3	**Stratford District Council (SDC)** Reports as circulated/verbal update
14.4	**Warwickshire County Council (WCC)** Verbal update
14.5	**Blue Light Update** Reports as circulated/verbal update
14.6	**Shipston Forum** Verbal update
14.7	**Ellen Badger Hospital** Verbal update
14.8	**Stour Health and Wellbeing Partnership** Verbal update
14.9	**Shipston High School/Primary School** Update circulated
15	**DATE OF NEXT MEETING** **Monday 14th December 2026**

E.Booth

Emily Booth – Town Clerk/RFO
04/11/2026

F.Burns

Fiona Burns – Deputy Clerk