SHIPSTON ON STOUR TOWN COUNCIL

ANNUAL MEETING

A G E N D A

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstononline.org
Website: www.shipstononline.org

To: Cllrs G Kelly (Mayor), J Dinnie (Deputy Mayor), I Cooper, P Tesh, J Barker, T Booth, H Kelly, C Howarth, R Walters, M Kelly and J Williams of Shipston on Stour Town Council.

You are hereby summoned to attend the **Annual Meeting** of the above-named Council, convened by the Town Mayor, Councillor M Westwood, to be held at Council Chambers, **Monday 13th May 2024**, New Clark House, commencing at 7.00 pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA
During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1. **ELECTION OF THE TOWN MAYOR**
    - To determine the Town Mayor
    - To receive the Mayor's Declaration of Acceptance of Office
    - Vote of thanks for the retiring Mayor
    - Response by the retiring Mayor

2. **ELECTION OF THE DEPUTY TOWN MAYOR**
    - To determine the Deputy Town Mayor
    - To receive the Deputy Town Mayor's Declaration of Acceptance of Office

3. **TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

4. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband and/or wife or as if they were civil partners, they may not participate in any discussion or vote on the matter and must also leave the

room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)

5. **TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK**

6. **TO APPROVE OR CONFIRM:**
    - Standing Orders
    - Financial Regulations
    - Terms of Reference for Planning Committee

7. **DATES FOR MEETINGS –** to note dates of meetings for the Mayoral year 2024-2025

8. **COMMITTEES/WORKING GROUPS** – to confirm membership of:
    - Planning Committee (PC)
    - Finance Working Group (FWG)
    - General Purposes/Communications Working Group (GPCWG)
    - Heritage, Amenities and Leisure Projects Working Group (HALP)
    - Staffing Working Group (SWG)
    - Environment and Flood Action Working Group (EWG/SAFAG)
    - Joint Sports Sub Working Group (JSSWG)

    (Chairs to be determined at the first meeting of each Committee/Working Group)

9. **DATE OF NEXT MEETING –** General Town Council Meeting, Monday 10th June 2024, 7.00 pm

Helen Morgan

Town Clerk/RFO
8th May 2024